

DEPARTMENT OF FOOD AND AGRICULTURE

A.G. KAWAMURA, Secretary

Division of Measurement Standards
6790 Florin Perkins Road, Suite 100
Sacramento, CA 95828
Phone: (916) 229-3000
Fax: (916) 229-3026

DMS NOTICE
G – 05 – 2



February 24, 2005

Discard: Retain

TO WEIGHTS AND MEASURES OFFICIALS

SUBJECT: Training for the Weights and Measures Official

The Division of Measurement Standards personnel have completed the project "Training for the Weights and Measures Official", consisting of 14 training modules. This training provides a basic foundation for weights and measures officials and covers the many different aspects of their work.

Division staff will offer training on the second two modules "Enforcement Procedures" and "Legal Action" in March at various locations throughout the State.

Although the training is intended primarily for new inspectors as an introduction to weights and measures, the information provided will be of value to even the most experienced officials. Everyone is encouraged to attend these sessions, including Commissioners/Sealers and especially anyone who will be conducting future training.

If you plan to attend one of these sessions, please complete the attached sign-up sheet indicating the location you will be attending and return it at least one week prior to the date scheduled for the training. The presentation of both modules, with breaks and lunch, is expected to take about five hours. CD's with the full text of the modules will be offered during the first two quarters of 2005.

If you have any questions concerning this training, please contact Ron Flores, Program Supervisor at (916) 229-3045 or via email at rflores@cdfa.ca.gov.

Sincerely,

A handwritten signature in black ink, appearing to read 'Mike Cleary'.

Mike Cleary
Director

cc: Ed Williams

The Weights and Measures Training sessions are scheduled at the following locations with dates and times listed:

Location	Address	Date	Time
San Bernardino County	777 E. Rialto Road San Bernardino	March 8	9:30 a.m.
Los Angeles County	11012 S. Garfield Ave South Gate	March 9	9:30 a.m.
Fresno County	1730 S. Maple Ave Fresno	March 10	9:30 a.m.
DMS Sacramento	6790 Florin Perkins Road Suite 100 Sacramento	March 22	9:30 a.m.
Santa Clara County	1555 Berger Drive Building 2 San Jose	March 23	9:30 a.m.
Shasta County	Mosquito Abatement District Office 19200 Latona Road Anderson	March 24	9:30 a.m.

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FAX

To: Aimee Harris (916) 229-3064 (Fax)
(916) 229-3000

From: _____ of _____ county.

Email: _____ Phone: _____

Subject: Training for Weights and Measures Officials – Modules 3 and 4

Name of Attendee	Location Attending

NOTE: Please return sign-up sheet at least one week prior to the training date you plan to attend. Thank you.